



# Residence Services SPECIAL ACCOMMODATION REQUEST FORM

To be submitted prior to application deadline

Residence Services • PO Box 5000 • Antigonish • Nova Scotia • B2G 2W5  
Ph: (902) 867-5106 • Fx: (902) 867-3751 • Email: residence@stfx.ca • Website: www.stfx.ca/services/residence

**PLEASE NOTE:** The Residence Office will do everything it can to accommodate your housing needs within the guidelines set forth in the Room Assignment Procedures. (These procedures may be viewed on the residence website) Students should be aware, however, that there are a limited number of rooms for special accommodation and that their individual request may not be able to be met by the University.

### Student Information

Name: \_\_\_\_\_ StFX ID#: \_\_\_\_\_  
StFX Email: \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Release:** "I, \_\_\_\_\_, understand that the information provided in this form as well as the information provided by my physician or professional care provider will be used by the University for consideration of special accommodation. I authorize representatives of the University to consult with the physician or professional care provider who has provided information on my behalf and to further consult with the University's providers of food and residence services in order to consider my request for special accommodation."

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

1. Do you have any allergies that need to be taken into account for your room assignment? If so, please list:
2. Do you have any medical or other health issues? If so, please describe:
3. If you need any special adaptations (e.g., a visual alarm, wheelchair-accessible washroom), please indicate here:
4. Do you have any special dietary requirements? If so, please describe and a food service representative will contact you to discuss whether we will be able to accommodate your requirements.

### PLEASE NOTE:

- Your request for accommodation related to medical or other health or disability issues (e.g., learning, physical or psychiatric) require appropriate supporting documentation.
- Documentation from your physician or professional care provider (not a family member) may assist us in determining what room assignment we can offer that will suit your needs. We reserve the right to request additional information from you or your physician or professional care provider. By submitting this request and providing information, you authorize us to speak directly to your physician or professional care provider.
- The information which you provide will be used by the Residence Office to determine your room assignment. All documentation must be received by the Residence Office within four weeks of your acceptance of your room assignment. If the Residence Office determines that it does not have enough information to assign special accommodation, your room assignment may be cancelled.
- The University has a limited number of rooms for special accommodations and all student requests for accommodation may not be able to be met.

### FOR OFFICE USE ONLY

Accommodation form received: _____	Room Assignment Confirmed: _____	Supporting Documentation received: _____
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